

Opportunities for Paraeducator Inservice

Estimated Maximum Hours of Credit	Training Opportunities & Workshops	Evidence/Verification person
Mandatory 1.5 hrs	Orientation session with supervising teacher. Includes: para expectations, confidentiality, protocol for absences, building policies, etc. (annual para orientation for new and returning staff).	Para Expectation form
Mandatory 1.5 hrs	USD 305 Training Video: Blood borne pathogens, Bullying, Harassment, & Confidentiality	USD 305 will verify
Mandatory .5 hr	Emergency Safety Intervention (ESI) training and quiz on the CKCIE website	Supervisor will verify
Mandatory 1 hr	Suicide Prevention Among Teens video – http://www.myinfinitec.org/	Print out certificate
1.5 hrs	Frontline/Benefit Info meeting – New Salina paras <u>may</u> have to attend this training at the USD 305 District Office (depends on start date)	USD 305 will verify
Hours may vary	Participating in a school-guided “book study” (1 hr credit per chapter & discussion)	3 sentences per chapter
1 hr	Watch all mini videos – The Secrets of Bullying (CKCIE website under quick links)	Supervisor’s signature
4 hrs (1 hr = 1 para log hr)	Classroom Observation for specialized training (teacher prior approval)	Supervisor’s signature
4 hrs (100 pages = 1 hr)	Read book(s) approved by supervisor or check out books from CKCIE front office. CKCIE Books include Under Resource Learners, Para & Teachers Working Together, Managing the Cycle of Acting Out, Building Background Knowledge-Marzano, Discipline Strategies	Supervisor’s signature & brief written summary
14 hrs (1 hr = 1 para log hr)	Attend Local District Inservice – Topics related to job (on training log, be specific on the topic)	Principal/Superintendent
College Credit Earned	One credit hour at an accredited college fulfills required annual hours. Report as college credit hours earned, not as staff development hours on the para log.	Unofficial transcript (includes student’s name, university’s name, semester date & credit hrs earned)
5.5 hrs	New Para Orientation Day (new paras only)	Coordinator
1 hr	“Put Reading First Booklet” – located on CKCIE website-paraeducator page	Paragraph write up
4 hrs (1 IEP = 1 hr)	With parent & teacher approval, attend up to 4 students’ IEP meetings	Supervisor’s signature
4 hrs (2 hr = 1 para log hr)	Application level: Develop a project from workshop attended for student use	Supervisor’s signature
10 hrs (1 DVD/VHS = 1 hr)	NEW: 10 Positive Videos (motivational speakers talk on how to make a difference) 30-minute long – each DVD worth a .5 hr credit (Other topics available on DVD too)	Supervisor’s signature
10-15 hrs (1 hr = 1 para log hr)	Online classroom through Infinitec: http://www.myinfinitec.org/	Print out certificates
10 hrs (1 hr = 1 para log hr)*	Autism Internet Modules: TASN De-Escalation Videos http://www.autisminternetmodules.org Module 1 - Intro to Managing Escalation Behavior Module 2 - Signs of Escalation Module 3 - Escalation: Early Intervention Module 4 - Escalation Reaction Module 5 - Crisis Management Module 6 - Dealing with Student Non-Compliance Module 7 - Dealing with Student Disruption Module 8 - Dealing with Student Disrespect Module 9 - Dealing with Provocative Student Behavior Module 10 - Dealing with Aggressive and Fighting Behavior	Print out your post-test or worksheet of De-Escalation videos/modules
.5 hr	Reviewing the CKCIE para handbook (updated annually)	Supervisor’s signature
1 hr	Review of student IEPs, accommodations/modifications/student schedules	Supervisor will verify